Information for AFRC Applicants for IFCI (Pilot), IFCII (Flight Surgeon), IFC GBO (RPA) and MFS-Only Examination

- RGAF and ANG scheduling processes differ from AFRC. The information in this guide supersedes any other conflicting guidance for AFRC applicants. Please read full guide. [**Additional Information is available on USAFSAM's Page.**]
- **MFS-Only Applicants** – read the information here.
- Recruiters must provide an applicant's documentation to AFRC/RS via AFRISS which will be sent to AFRC/SG after an administrative review by recruiting services. **Currently Serving Personnel** – Have their Reserve Medical Unit (RMU) send documents to our organizational inbox at afrc.sgo.physicalstandards@us.af.mil.
- **GBO RPA Pilot Position only** – you must register on the FAA website within 60 days of your scheduled exam. If you have completed the FAA exam (any class) within the past 36 months, it is still valid.
- **IFC/MFS-Only – Contact lenses must be removed 30 days prior to exam start date.**

Required Documents for Scheduling a FULL IFC & IFCII [Submit in the following order format]

1. **Reserve Checklist** – AFR specific to ensure all requirements are attached.
2. **Sponsor Letter** – From sponsoring unit requesting the exam.
   a. Can **NOT** be signed by a Recruiter.
   b. Unsponsored applicants will **NOT** be scheduled.
   c. No specific format required – please include whether the applicant is prior service and the last branch affiliation.
3. **Personal Data Form** (05 Feb 25) – Please ensure civilian emails are up to date and legible. **[Attached]**
   a. Ensure there is a User Key is entered into Block #3.
4. **Tattoo-Scar Location Form** – included in the member's exam for Certification. **[Attached]**
5. **DD 2870** – Authorization for Disclosure of Medical or Dental Information **[Attached]**
6. **DD 2807-1** – MUST be within 3 months. **[No longer physically required to be sent in the package]**
   a. Will be accomplished **electronically** from the link provided on the Personal Data Form.
   b. Select "Start a Medical History Pre-Exam". **Do NOT select "Request Access"**
   c. For "yes" responses – include specific information about the condition [dates & diagnosis if know]. Incongruences on the DD 2807-1 will delay processing. If you answered "yes" previously, the answer **MUST** remain the same.
7. **MEPS Physical / DoDMERB, Other Initial Accession Physical, or a previously Approved IFC**.
   a. Often documented on DD2808 & DD2807-1.
   b. If none are available, the most recent PHA with a memo explaining non-availability.
8. **Lasik-CRS Checklist – Submit in the following order. [Attached]**
   a. ALL pre & post-surgery reports
   b. 6-month Eval
   c. Surgical Laser Report also known as Operative Report

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Required Documents for Scheduling MFS-Only Exam [Submit in the following order format]

1. **Sponsor Letter** – From sponsoring unit requesting the exam.
    a. Can **NOT** be signed by a Recruiter.
    b. Unsponsored applicants will **NOT** be scheduled.
    c. No specific format required – please include whether the applicant is prior service and the last branch affiliation.
2. **MFS-N Personal Data Form** (05 Feb 25) – Please ensure civilian emails are up to date and legible. **[Attached]**
3. **DD 2870** – Authorization for Disclosure of Medical or Dental Information **[Attached]**
4. **DD 2005** – Privacy Act Statement – Health Care Records **[Attached]**
5. **Lasik-CRS Checklist – submit in the following order. [Attached]**
    a. ALL pre & post-surgery reports
    b. 6-month Eval
    c. Surgical Laser Report also known as Operative Report

General Requirements for All Applicants

1. All documents submitted for IFC/MFS must be combined into a single PDF file. See attachments. **[Do Not Submit as a Portfolio]**
2. **PDF Title** – First Initial of the Last Name and Last 4 digits of SSN.
    a. **e.g. "S6543.pdf" – Smith, John**
3. **Email Subject Line** - Last Name, First Name IFC ## / MFS-Only Request
    a. **e.g. Smith, Jane IFC I Request or Smith, Jane "MFS-Only" Request**
4. Scheduled Appointment Dates are pre-generated by USAFSAM.
    a. Member will be scheduled in the order they are received and are given the first available appointment.
    b. Only provide dates that would create a scheduling conflict for the service member. This will ensure they receive the earliest available appointment. **[e.g. pre-planned vacation, wedding, etc.]**
    c. For **IFC** applicants who had LASIK, exams are scheduled at least 45 days out, while all others are scheduled at a minimum of 30 days. (can vary based on availability)
    d. **MFS-Only** exams are scheduled for first available appointment, provided there are no scheduling conflicts.
5. **DO NOT SUBMIT DOCUMENTS DIRECTLY TO MFS OR CONTACT USAFSAM UNLESS DIRECTED TO DO SO.** AFRC/SG will schedule the exam and notify the applicant, the recruiter and/or sponsor via email.

For any questions, please email AFRC/SG at afrc/sgo.physicalstandards@us.af.mil or call 478-222-9072 (DSN: 472-9072)

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